

These are the minutes of the Regular Session of the City of Adams, WI held on July 2, 2012 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Jensen, Kierstyn, Manthey, Marti, Scott, Suhr, Administrator Ellisor and Chief Hanson. Attorney Pollex was excused.

The Pledge of Allegiance was recited.

Motion by Jensen, second by Scott to approve the minutes of the June 18, 2012 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: Alderperson Marti questioned why Council agendas are not distributed on Wednesdays as previously discussed. Mayor Baumgartner stated that the finance meeting is on Thursday night as well as Policy. Mayor Baumgartner asked Clerk Winters if there is any way to get around that. Clerk Winters stated that the agenda can be distributed on Wednesdays and if any recommendations were made out of any committee we can amend the agenda. Administrator Ellisor stated that happened to be the case here, Jeanne had the agenda pretty much ready to go but we had the Policy & Procedure meeting on Thursday. He stated that he explained to her that it was not ready to go of what might come out of that committee. Mayor Baumgartner stated that there has usually been a meeting trailing at the end holding up the official agenda.

Report of Standing Committees:

Finance Committee:

Discussion/Recommendation Relating to the 2012 Capital Project Budget(s): A budget spreadsheet for the South Business Park EDA improvement project was provided and reviewed. Regular updates of the project budget will be provided as construction work progresses. It was noted that EDA officials were recently in the City and visited the project site. Westerly expansion of the Business Park was discussed.

Discussion/Review of Railroad Centennial Event: Plans and finances of the Centennial celebration were discussed. Fundraising for the event has gone very well and should offset many expenses.

Review 2012 Budget Revenues & Expenditures: Most expenditures are in line with budget projections at this half-year period.

Public Safety Committee:

In petitions and communications. Chief Hanson had made contact with a couple of companies concerning a siren for the south part of the City. Estimates range from \$15,000.00 to \$20,000.00 for a new siren.

Discussion was held relating to Highway 13/Main Street with the DOT. Good discussion concerning several possible changes and the information required by the DOT to implement those changes. At this time no changes will be made until the DOT reviews new data they will be collecting concerning this area with hopes that the data will be ready in 3 months. DOT will then meet with this committee to discuss that data and recommendations from that data.

Motions were made to Approve the Building Inspector's Report.

Motions were made to Approve the Police Report.

Policy & Procedure Committee:

In Petitions and Communications discussion was held regarding re-codification of the City's ordinances. It was recommended that Chief Hanson and other Department Heads contact the Attorney currently working on the re-codification with any recommended updates or revisions they have for the ordinances.

Reviewed all updates and changes to the Personnel Policy Handbook. Revising the Call-in segment of the Wage and Benefit section of the Administrative Policy was also discussed. Reducing

minimum call-in pay from two hours pay to one hour and half hour increments thereafter was proposed.

Recommendations were made to approve adoption of the final revised Personnel Administrative Policies Handbook.

Recommendations were made to revise the Call-in compensation language of the Personnel Wage and Salary Policy.

Discussion was held regarding parking along West Grove Street from Main Street to the west alley (South side of Royal Bank): Recommendations were made to amend the parking ordinance to prohibit parking along the first block of West Grove Street to the alley.

Report of City Officers:

Mayor Baumgartner: Showed samples of Centennial items that will be for sale and stated that there will be memorabilia post cards as well. The Centennial Celebration will begin Wednesday, July 4 at 8:00 A.M. at the Business Park. The flag that was flown over the United States Capital will be raised and a proclamation will be read by Joan Baldwig. Negotiations with the Housing Authority is scheduled the 2nd week in July as well as continued negotiating with the Police Officers Union. The work that has begun at the Business Park is for a retention pond. July 11th there will be a tour of Milk Source.

Administrator Ellisor: Reported that he is working with Dellwood Signs for magnets and smaller scale replica banners that will be for sale. Site maps will be ready tomorrow. Projects are progressing and last week we had a visit from Representatives from EDA.

Chief Hanson: Reported the next Take Back is September 29th from 10 A.M. to 2:00 P.M. which correlates with "Wake Up to Medicine Abuse" week from September 23-29. The quarterly progress report to the U.S. Department of Justice was completed for the COPS Grant. He met with Curtis Ambulance concerning the 5K run and activities at Burt Morris Park who will be at the park periodically. The Officers have been briefed and their assignments given. July 19th the bike safety program will be held at the A-F High School during the summer school program. He will be attending the State Drug Endangered Children Conference on the 17th and 18th in Wisconsin Rapids.

New and Unfinished Business:

Motion by Kierstyn, second by Jensen to approve issuance of agent transfer to Adams Deli & European Sausage Shop, Inc., Julie Schultz agent. Roll call vote, all voted aye.

Motion by Suhr, second by Kierstyn to Approve Adoption of the Employee Personnel Policy Handbook. **Motion by Marti, second by Manthey to Table the Adoption of the Employee Personnel Policy Handbook to the next meeting to allow time to look over. Roll call vote, all voted aye.**

Motion by Manthey, second by Suhr to Approve the Amendment to the Personnel Wage and Benefit Policy changing the Call-In pay. Roll call vote, all voted aye.

Motion by Marti, second by Jensen to Adopt Ordinance 10-1-27 Relating to Prohibited Parking Regulations. Roll call vote, all voted aye.

Motion by Manthey, second by Scott to Authorize Issuance of Operator(s) License to Angela M. Bliss, Wade T. Gentz, Thomas D. Schackleford, Lori A. Tripp and Temporary Licenses to Glenn Christopherson, Gerald Beaulie, and Richard Janiszewski. Roll call vote, all voted aye.

Motion by Jensen, second by Suhr to pay the bills. Roll call vote, all voted aye.

Motion by Marti, second by Jensen to adjourn. Roll call vote, all voted aye.

Respectfully Submitted,

Janet L. Winters, CMTW, CMC, WCMC
Clerk/Treasurer